

**DRAFT MINUTES FROM THE MEETING OF KINGTON LANGLEY PARISH COUNCIL
HELD ON MONDAY 12th JANUARY 2026 IN THE COMMITTEE ROOM,
KINGTON LANGLEY VILLAGE HALL COMMENCING AT 7:30 PM**

Present: Cllr Armor, Cllr Harrison-Jones, Cllr Pattermore, Cllr Reynolds, Cllr Tayler, Cllr Watson, Mrs. Sue Hart (Clerk) and Peter Giles (RFO) and Wiltshire Councillor Howard Greenman

Public Participation: There were two members of the public.

Report from Unitary Councillor – See Minute 146.25 below.

131.25	<p>Apologies for absence Apologies for absence were received from Cllr Sealy (business meeting out of country), Cllr Lawer (holiday), Cllr Evans (sickness).</p> <p>On a proposal from Cllr Harrison-Jones and carried unanimously, IT WAS RESOLVED to accept the councillors’ apologies.</p> <p>In the Chair’s absence the Vice-Chair, Cllr Watson chaired the meeting.</p>
132.25	<p>Declarations of Interest: In accordance with S31 of the Localism Act 2011 and the Parish Council’s adopted Standing Orders – To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda. There were no declarations of interest.</p>
133.25	<p>Minutes – To approve minutes of the Parish Council meeting held on 8th December 2025 Revised draft minutes had been circulated to councillors following an update from the RFO to Minute 119.25.</p> <p>On a proposal from Cllr Tayler seconded by Cllr Pattermore, IT WAS RESOLVED to accept the revised minutes as a true record, and they were signed by the Vice-Chair.</p>
134.25	<p>Planning Applications – Clerk</p> <p>New Applications for Consideration: PL/2025/09584 Holly House, Ashes Lane – Demolition of conservatory, replace with new extension, rebuilding of garage, subject to final agreed method to make good (Deadline for comments: 9Jan26 – Extension granted) On a proposal from Cllr Reynolds seconded by Cllr Pattermore, IT WAS RESOLVED to Support this application.</p> <p>NOTE: PL/2026/00060 Lime Tree Farm – Notification of proposed works to trees in a conservation area (NOT ON AGENDA) Deadline 29Jan25 – Will go through as No Objection.</p> <p>Planning Updates: None</p> <p>Wiltshire Council Decisions, Appeals and Enforcement Updates</p> <p>PL/2025/02398 Plough Lane Caravan Site – Minor amendments to layout of approved static caravans (condition 2) and var of conditions 3,4,6,7,11 from appln PL/2021/06167 (Wiltshire Council Decision: Approve with Conditions) PL/2025/07017 – Tremain House, Church Lane - Install 9kw solar panels adjacent to garage (Wiltshire Council Decision: Approve with Conditions)</p>
135.25	<p>Finance - Report distributed to councillors – RFO</p> <p>a) To note transactions since the last reported dated 7th December 2025</p>

Payments from Current Account:

8 Dec	Royal British Legion	£20.00
14 Dec	Dryad Land & Tree Care Ltd	£1,656.00
26 Dec	SLCC Bookshop - Local Council Administration (14 th Ed)	£149.40
29 Dec	Bawdens – Inv 31313 7 th cut	£1,149.60

Debits from Current Account:

16 Dec	Lloyds Bank – service charge	£5.17
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Receipts to Deposit Account:

9 Dec	Interest	£13.09
11 Jan	Interest	£12.31

Transfers Between Accounts:

14 Dec	Deposit (07020575) to Current (0218248)	£3,500.00
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b) To approve future payments to be made

Online	KLPH Hall hire Oct - Dec	£28.80
Online	Sue Hart – Laptop annual insurance	£64.99

c) To approve the January 25/26 Financial Report:

11 Jan	KLPC Treasurers Account (Current)	£143.97
11 Jan	KLPC Commercial Instant Access Account (Deposit)	£23,603.39
	Net balances as at 11 Jan 26	£23,747.36

On a proposal by Cllr Armor seconded by Cllr Reynolds **IT WAS RESOLVED** to approve forthcoming payments and the January 25/26 Finance Report including the staff salary and PAYE and other payments detailed therein.

d) To consider and approve the budget at end of 3rd Quarter.

On a proposal by Cllr Reynolds, seconded by Cllr Armor, **IT WAS RESOLVED** to approve the 3rd quarter budget update.

e) To agree, and for Cllr Watson, in the chair, to sign the Financial Year 206/27 precept notification form.

Following discussion councillors agreed to set the precept for FY 2026/27 at £27,970, equivalent to a Band D council Tax charge of £74.34. This represented an increase of 7% on the FY 2025/26 precept.

On a proposal by Cllr Armor, seconded by Cllr Reynolds, **IT WAS RESOLVED** to set the FY 2026/27 precept at £27,970.

Cllr Watson thanked the RFO for all his work on the budget and precept setting.

ACTION: RFO to complete the Wiltshire Council 2026/27 precept formal request and send to Clerk in order to submit the KLPC precept requirement to Wiltshire Council

136.25**Grass Cutting Contract update – RFO**

The RFO updated councillors on the selection panel report on the Grounds Maintenance competition.

On a proposal by Cllr Tayler seconded by Cllr Armor, **IT WAS RESOLVED** to appoint Town and Country Assets And Services (TACAS) LLP as contractor for the Kington Langley grass cutting contract from 2026-2028 inclusive.

	Cllr Watson thanked the RFO for all his work on the whole project.
137.25	<p>Community Engagement Update - Cllr Harrison-Jones</p> <p>Cllr Harrison-Jones was pleased to report that she had received a total of 126 responses to the survey – 89 online and 37 on paper. She gave a presentation to councillors on the general areas of feedback, including initial ideas regarding follow up. Two particular points of note specifically relating to the Parish Council were that 38% of respondents don't know how to contact the Parish Council and some respondents recorded that they had not been aware that all parishioners were welcome to attend last year's Annual Parish Meeting at Kin House.</p> <p>ACTION: Cllr Harrison-Jones and Cllr Watson to come up with a list of actions to bring back next month.</p> <p>Cllr Watson showed councillors an initial draft of an infographic explaining the budget to parishioners. Councillors suggested minor changes to make this even clearer. ACTION: Cllr Watson to follow up.</p>
138.25	<p>Chair's Report – Cllr Watson</p> <p>Cllr Watson was pleased to confirm that villagers Steve and Liz Howe had each received a British Empire Medal (BEM) in the New Years Honours List for services to their community in Kington Langley. Steve and Liz have been responsible for organising the annual Scarecrows Festival for nearly two decades which has become a regular and popular village attraction. The Chair, Cllr Lawer, had already sent them a letter of congratulation on behalf of the Parish Council. Councillors Ratified Cllr Lawer's letter.</p>
139.25	<p>Clerk's Report and Matters Arising from previous meetings</p> <p>Clerk's Report:</p> <p>A rough sleeper had very briefly stayed in the Lower Common bus shelter. They moved to Sutton Benger during the Kin House Ramsay-Peaty wedding celebrations and have now gone back to Chippenham.</p> <p>The clerk noted that Cllr Armor would like to hand over organising the annual Christmas tree in 2026 as he has been managing this for some years now. He noted that solar charged batteries for the lights might be a better option than having to use mains cables.</p> <p>ACTION: Clerk to follow up for 2026.</p> <p>Matters Arising had not been separately issued from the meeting on Monday 8th December 2025. Outstanding matters arising are:</p> <p>091.25 Dislodged Manhole Cover on Upper Common. Cllr Armor had asked a local villager whether he would be able to do the concreting, but he had declined. ACTION: Clerk is still to find a local contractor to quote for the works.</p> <p>097.25 Exchange of information - Cllr Armor / Clerk to organise a familiarisation programme for the Clerk to pick up backup website administrator responsibilities. ACTION: Carried forward.</p> <p>114.25 Exchange of information The fence from school to playing field needs a fuller renovation. ACTION: Clerk to obtain a quote – a name was suggested.</p> <p>123.25 Highways / Parish Steward Update – Cllr Pattermore / Clerk Cllr Pattermore reported that she had still not had a successful outcome to all her work on getting the right landowner to take responsibility for clearing the Plough Lane ditch opposite Moors Close. Cllr Pattermore provided the original landowner's name to the clerk. ACTION: Clerk to send a letter to the landowners, with wording as suggested by Wiltshire Council.</p> <p>126.25 Footpaths & Rights of Way (including Byway 34) – Cllr Sealy The Clerk asked whether Cllr Sealy and Cllr Tayler would be willing to draw out on a Rights of Way map which farmers owned which fields.</p>

	ACTION: Cllr Sealy and Cllr Tayler to follow up with the Clerk.
140.25	Highways / Parish Steward Update – Cllr Pattemore / Clerk The Parish Steward to be made aware of the erosion and lack of drainage causing flooding in Church Lane. A blocked drain at the bottom of Lower Common also needs clearing. ACTION: Cllr Pattemore.
141.25	Community Speedwatch / SID Updates – Cllr Reynolds / Cllr Armor Community Speedwatch Update: There had been no action this month. Speed Indication Device Update: Cllr Armor has been able to recover the November data and had circulated both November and December data to councillors.
142.25	Footpaths & Rights of Way The Clerk had received a request for assistance from the Green Lanes Association to clear and reopen the unclassified road (UCR) running from opposite Lipgate Cottage to the A350. Their communication had been circulated to councillors. Councillors discussed this fully and agreed that it would not be in Kington Langley residents’ interests, there was no funding available for such a major project, and encouraging vehicles to drive down to the A350 where there was no safe access to the dual carriageway, would be of no value to parishioners. On a proposal by Cllr Reynolds seconded by Cllr Armor, IT WAS RESOLVED not to support this request. ACTION: Clerk to inform Green Lanes Association.
143.25	Footpaths & Rights of Way (including Byway 34) – Update from Clerk on behalf of Cllr Sealy Cllr Sealy had provided updates to various actions regarding footpaths and Rights of Way: <ol style="list-style-type: none"> 1. Broken Handrail at Silver Street bridge over little ditch towards Fairleigh Rise (KLAN14) – this has now been fixed. 2. Dennis Gill Way (KLAN34a) – two fallen trees have been cleared. More work will be done to clear the muddy areas and add hardcore. 3. Byway 34 and Byway 34A – Plymouth Brethren have volunteered to help with clearing. 4. Badger Alley (KLAN16) – Cllr Sealy is hoping that this could be a good community project. Indurent contractors had offered some help in the past and Cllr Sealy will follow up now they are well on track with Phase 2. He has suggested that maybe other local companies may be willing to provide volunteers (e.g., Wavin) 5. Cllr Sealy also believed that Barbarans Lane (see Minute 142.25 above) should not be reopened as it would make it accessible for off road traffic between Days Lane and the A350 and is of limited use for the village as it simply runs out at the A350.
144.75	KLimate Action and Community Orchard Update – Cllr Watson Cllr Watson thanked Cllr Greenman for making him aware of possible funding from Wiltshire Council who have responded to say there is funding for deer protection. The village hall will give permission regarding this happening on village hall land. The funding should cover protecting the young trees from deer including poles and netting. He said that the new grass contractor has agreed to be involved with maintaining the no-mow areas including removal of cuttings at the end of the season.
145.25	Correspondence sent / received. Received: None Contact Forms received via KLPC Website: None
146.25	Exchange of information and Any Items for Consideration at Next Meeting Cllr Harrison-Jones noted that cars appear to be parked outside of the Hit or Miss for quite long periods – one even looking like it might be used for storage. Councillors said a number of cars are parked around the village, specifically Moors Close and outside Sedgebrook on Middle Common. She agreed to raise this in the next Village Mag Report.

Wiltshire Councillor Greenman said that the contracts for the Household Recycling centres at Purton and Compton Basset were not being renewed and they will be closed on 1st August this year. This raised serious concerns regarding the impact on the Stanton Recycling Centre particularly with its current unresolved queuing problems and lack of space on the site for increased volumes of visitors.

He drew councillors' attention to the next Community Parish Forum to be held on Wednesday 25 February which will be held at Kington St Michael Village Hall. The Wiltshire Council Senior Planning Officer, Simon Smith will be giving a presentation and Cllr Greenman asked if councillors had any questions for him they should be submitted to the Clerk, Viv Vines, in good time for Simon Smith to prepare a response.

The Clerk said that the Annual Parish Meeting needs to go on the next agenda as the venue had not yet been resolved. Cllr Armor said that he would see whether, with a view to moving the location around the parish, Langley Fitzurse School would be prepared to be considered as a possible venue.

ACTION: Cllr Armor to discuss with Cllr Lawer on his return and review with school

ACTION: Clerk to add to February agenda.

The next meeting of the Parish Council will be held on **Monday 9th February 2026 at 7:30 pm in the Committee Room at Kington Langley Village Hall, Church Road.**

MEETING CLOSED AT 21:30