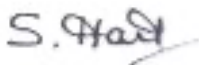


KINGTON LANGLEY PARISH COUNCIL
Notice of Meeting and Summons to Attend

To: Members of the Parish Council

NOTICE IS HEREBY GIVEN that the Annual Meeting of Kington Langley Parish Council will be held on Monday 11th May 2026 commencing at 7.30 pm in the Committee Room, Kington Langley Village Hall, Church Road, and you are hereby summoned to attend.

Public Notice of the Meeting is given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972. The Press and Public are welcome to attend.



Signed: Sue Hart, MBA FRSA MCMI, Clerk to Kington Langley Parish Council

COUNCIL MEETING AGENDA

Public Participation – Prior to the formal commencement of the meeting. The Parish Council welcomes contributions from the public. Time duration totalling 10 minutes. Every effort will be made to give accurate answers to any questions, but in some cases further research may be necessary in which case an answer will be given as soon as is possible. It would be helpful if the Clerk could be notified of any questions / queries prior to the meeting.

Report from Unitary Councillor – If available

001.26	Election of Chair and Declaration of acceptance of Office for 2026 / 2027 (For Resolution)
002.26	Election of Vice-Chair and declaration of Acceptance of Office for 2026 / 2027 (For Resolution)
003.26	Apologies for absence To note and agree any apologies received from Parish Council members.
004.26	Review of Code of Conduct & Updates to Register of Members Interests a) To approve the Parish Council's Code of Conduct for the year 2026/27 (no changes proposed) (For Resolution) b) Councillors to confirm currency of their online 'Register of Members Interests'
005.26	Declarations of Interest - In accordance with S31 of the Localism Act 2011 and the Parish Council's adopted Standing Orders – To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda.
006.26	Minutes – To approve revised minutes of the meeting of the Parish Council held on 13 th April 2026 – one minor change proposed (For Resolution)
007.26	Annual Review of all Parish Council Governance Documents for 2026/27 (For Resolution) To confirm currency of all outstanding policies for 2026/27: a) Equal Opportunities Policy (no changes proposed) b) Grants and Donations Policy ((no changes proposed)) c) Data Protection Policy (no changes proposed) d) Tree Management Policy (no changes proposed) e) IT Policy (no changes proposed)
008.26	Internal Audit – RFO (For Resolution) To consider and approve the 2025-26 Internal Audit Report.
009.26	Annual Governance and Accountability Return (AGAR) 2025-26 - RFO a) Annual Governance Statement I. To consider the Annual Governance Statement II. To approve the Annual Governance Statement (For Resolution) b) Accounting Statements. I. To consider the Accounting Statements II. To approve the Accounting Statements (For Resolution)

	<p>III. To sign and date the Accounting Statements</p> <p>c) To agree the period for the exercise of public rights</p>
010.26	<p>Parish Council Insurance Renewal (For Resolution) - RFO</p> <p>To confirm continuation of insurance for the period commencing 1st June 2026 (Year 2 of a 3 year agreement). (For Resolution)</p>
011.26	<p>Finance – Report distributed to Members - RFO</p> <p>a) To note transactions since the last report dated 12th April 26</p> <p>b) To approve future payments to be made online.</p> <p>c) To approve the May 26 Financial Report (For Resolution)</p>
012.26	<p>To Further Consider a Request for a Donation to the Village Mag following Receipt of additional Information - RFO (For Resolution)</p>
013.26	<p>Risk Assessment Update – RFO / Clerk</p> <p>To approve the updated 2026-27 Risk Assessment (For resolution).</p>
014.26	<p>Planning Applications – Clerk</p> <p>New Applications for Consideration: None</p> <p>Planning Updates: None</p> <p>Wiltshire Council Decisions, Appeals and Enforcement Updates</p> <p>PL/2026/01041 - 3 The Barton, Upper Common – Retrospective change of use of part of paddock to garden and construction of detached annexe (Wiltshire Council Decision: Approve with Conditions)</p> <p>PL/2026/01572 Lime Tree Farm, Upper Common – Notification of proposed works to trees in a conservation area (Wiltshire Council Decision: Approve with Conditions)</p> <p>PL/2026/01573 Heatherley, Parkers Lane – Notification of proposed works to trees in a conservation area (Wiltshire Council Decision: No objection)</p> <p>PL/2026/01791 The Glen, Ashes Lane – Notification of proposed works to trees in a conservation area (Wiltshire Council Decision: No objection)</p> <p>PL/2026/01797 Place House, Lower Common – Notification of proposed works to trees in a conservation area (Wiltshire Council Decision: No objection)</p> <p>PL/2026/01926 St Peters Church, Church Road – Notification of proposed works to trees in a conservation area (Wiltshire Council Decision: No objection).</p>
015.26	<p>Chair’s Report</p>
016.26	<p>Clerk’s Report and Matters Arising from 13th April 2026 Meeting</p>
017.26	<p>Annual Parish Meeting 2026 Update - Chair</p>
018.26	<p>Highways / Parish Steward / Grass Cutting Contract Update – Cllr Pattemore / Clerk</p>
019.26	<p>Community Speedwatch Updates – Cllr Reynolds</p> <ul style="list-style-type: none"> • Community Speedwatch Team update • Middle Common Speed Indication Device update (if received)
020.26	<p>Parish Council Website – Current Status – Clerk / RFO in Cllr Armor’s absence</p> <p>To note changes to support for .gov.uk e-mail addresses.</p>
021.26	<p>KLimate Change and Community Orchard Update – Cllr Watson</p>
022.26	<p>Correspondence sent / received – Clerk</p>
023.26	<p>Exchange of information and any Items for Consideration at next Meeting</p>

The next event will be the **Kington Langley Annual Parish Meeting** to be held on **Tuesday 19th May 2026** at **Langley Fitzurse C of E Primary School, Middle Common, Kington Langley** starting at **7:30 pm**.

The next meeting of the Parish Council will be held on **Monday 8th June 2026** at **7:30 pm** in the **Committee Room** at **Kington Langley Village Hall, Church Road**.