

**DRAFT MINUTES OF THE MEETING OF KINGTON LANGLEY PARISH COUNCIL  
HELD ON MONDAY 13<sup>th</sup> JANUARY 2025 IN THE COMMITTEE ROOM,  
KINGTON LANGLEY VILLAGE HALL COMMENCING AT 7:30 PM**

**Present:** Cllr Armor, Cllr. Lawer, Cllr Pattemore, Cllr. Reynolds, Cllr Tayler, Cllr Watson, Mrs. Sue Hart (Clerk) and Peter Giles (RFO). County Councillor Howard Greenman

**Public Participation:** There were no members of the public.

**Unitary Councillor Update**

County Councillor Greenman encouraged attendance at the next Parish Forum on 26 February when Wiltshire Chief Constable Catherine Roper was on the agenda to speak.

Wiltshire Council had held an Extraordinary Full Council Meeting regarding the establishment of a strategic Wessex Council. As well as Wiltshire this would include Somerset and Dorset and possibly BCP (Bournemouth, Christchurch and Poole). In practice councils will lose money if they don't agree to it. The decision could have been taken by Cabinet but it went to the full council. Voting was 69 For and 7 Against with no abstentions. The new build application by Sutton Benger has gone to appeal. It has already been established that the area does flood.

A350 layby – Cllr Tayler said the temporary CCTV camera isn't picking up the rubbish still being dumped as the part of the ditch where it is being thrown is not currently being picked up by the angle of the camera. Cllr Greenman said he would look into the matter.

<b>129.24</b>	<p><b>Apologies for absence</b> Apologies for absence were received from Cllr Sealy (away on business) / Cllr Harrison-Jones (family commitment) On a proposal from Cllr Armor seconded by Cllr Reynolds, <b>IT WAS RESOLVED</b> to accept the councillors' apologies.</p>
<b>130.24</b>	<p><b>Declarations of Interest:</b> In accordance with S31 of the Localism Act 2011 and the Parish Council's adopted Standing Orders – To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda. There were no declarations of interest.</p>
<b>131.24</b>	<p><b>Minutes – To approve minutes of the Parish Council meeting held on 9<sup>th</sup> December 2024</b> The draft minutes had been circulated to councillors. A revision was proposed to Minute 122.24 Thermal Imaging Camera – To change the word <u>him</u> to <u>them</u> as follows: One has done the survey and the other would like a volunteer to do it for <u>them</u>. On a proposal from Cllr Pattemore seconded by Cllr Armor, <b>IT WAS RESOLVED</b> to accept the revised minutes as a true record.</p>
<b>132.24</b>	<p><b>Planning Applications – Clerk</b> <b>New Applications for Consideration:</b> <b>PL/2024/11713 (Note correction to application number that was published on agenda) Langley Fitzurse School</b> - Proposed works to trees in conservation area. On a proposal from Cllr Lawer, seconded by Cllr Watson, <b>IT WAS RESOLVED</b> that councillors had No Objection to this application. It was noted the application included trees on the Registered Common. <b>PL/2024/11392 4 Sutton Road</b> - Amendment to proposed pitch roof height over 2 storey extension. Raise flat roof level over link to create first floor office (Deadline for comments 28Jan25) On a proposal from Cllr Armor seconded by Cllr Reynolds, <b>IT WAS RESOLVED</b> to Support this application. <b>PL/2024/08180 Aspen House, Middle Common</b> - (Rev) LBC Convert existing outbuilding to accommodation etc (Deadline for comments was 3 Jan 25) On a proposal from Cllr Armor seconded by Cllr Reynolds, <b>IT WAS RESOLVED</b> to Support this application Subject to Conditions <b>PL/2024/07896 Aspen House, Middle Common</b> - (Rev) Convert existing outbuilding to accommodation etc (Deadline for comments was 3 Jan 25)</p>

	<p>On a proposal from Cllr Armor seconded by Cllr Reynolds, <b>IT WAS RESOLVED</b> to Support this application Subject to Conditions</p> <p><b>Planning Updates: None</b></p> <p><b>Wiltshire Council Decisions, Appeals and Enforcement Updates</b></p> <p><b>Decisions:</b></p> <p><b>PL/2024/10703 Stocks Cottage, Middle Common</b> - Proposed works to trees in conservation area. <b>Decision:</b> No Objection</p> <p><b>PL/2024/10341 – Prior Notification – Building: Church Farm, Middle Common</b> – General purpose agricultural building. <b>Decision:</b> Prior Approval Refused</p> <p><b>PL/2024/10311 – Prior Notification – Building: Kington Farm, Allington Lane</b> – Agricultural storage barn <b>Decision:</b> Prior Approval Not Required</p> <p><b>PL/2024/05988 Barncroft, The Barton</b> – Erection of field store &amp; lock up storage area <b>Decision:</b> Approve with Conditions</p>
133.24	<p><b>Chair’s Report</b> – Cllr Lower</p> <p><b>Contractor parking on road outside Lime Tree stables:</b> Cllr Lower had e-mailed the contractor and received a very courteous reply saying they have now created more space on site and apologised for any problems.</p> <p><b>Kin House:</b> Kin House has volunteered to host the Annual Parish meeting this year. Kin House wants to submit a pre-application in preparation for implementing their farm shop and cafe project and will send further details to Cllr Armor and Cllr Watson.</p> <p><b>A350 Plough Crossroads pedestrian crossing:</b> The Local Highway and Footway Improvement Group (LHFIG) agreed at their meeting that if funding for the A350 Plough crossing could not be achieved via development funding they will put in a substantive bid this year.</p> <p><b>B4069 Footpath:</b> Nothing has happened yet regarding a feasibility study for a footpath from Langley Nursery to Sutton Road.</p>
134.24	<p><b>Clerk’s Report and Matters Arising from 9<sup>th</sup> December 24 Meeting</b> – Clerk</p> <p><b>Clerks Report:</b> The Clerk had nothing to report.</p> <p><b>Matters Arising:</b></p> <p><b>115.24 Clerk’s Report and Matters Arising from 11<sup>th</sup> November 24 Meeting</b></p> <p><b>105.24</b> Water draining from Kin House onto the neighbouring footpath which couldn’t be renovated whilst it remained so wet. Cllr Lower raised this at his meeting with Kin House and they are aware the path needs clearing. However, it remains still too wet.</p> <p><b>107.24 Finance Report</b></p> <p><b>3. Reservoir Footpath fence.</b> The RFO had taken a look at the issues and come up with a suggested way of stabilising the existing fencing. The Clerk had obtained a single pack of metal fence repair stakes to see whether they will safely stabilise the fence. <b>ACTION:</b> Cllr Armor and the RFO have volunteered to fit them.</p> <p><b>4. Areas of the Millenium footpath</b> were crumbling and the cost of replacing the areas before they become a trip hazard needs to be considered. Clerk updated councillors with the construction history and councillors agreed the best way forward would be to ask the original contractors to review the condition of the surface to establish what maintenance they would recommend plus potential cost. If substantial, to also find out whether any interim repairs could be done that would be in keeping with the original quality of the surface. <b>ACTION:</b> Clerk to follow up.</p> <p><b>116.24 Highways / Parish Steward Update</b></p> <ul style="list-style-type: none"> <li>• Lower Common pond outside The Grange: Cllr Pattemore had obtained a map of the drains and had emailed to Chair/Clerk. The oldest map the Clerk had been able to obtain was from 1923 but the detail within the map does not show any small ponds in the area.</li> <li>• Rugosa, Middle Common flooding issue: Cllr Pattemore had e-mailed a map of the drains on Middle Common to the Chair/Clerk.</li> <li>• Moors Close flooding issue: Covered by item on the agenda.</li> </ul>

	<ul style="list-style-type: none"> <li>Days Lane water running down from the Hit or Miss pub past Cradleigh: The Gully tanker may resolve this as well as issues on the B4069 passing Steinbrook Farm and the dip in Church Lane. Covered by items on the agenda.</li> </ul> <p><b>118.24 Parish Council Website – Current Status</b> The 2025 PC Meeting dates and first meetings of the year need to be set up on the KLPC Website as well as the revised Councillors’ Responsibilities &amp; Contact Information with councillors’ new e-mail addresses. Covered by item on the agenda.</p> <p><b>124.24 Parish Council Meeting Dates for 2025</b> Clerk to circulate final version to councillors and arrange to be put on the PC Website. Covered by item on the agenda.</p> <p><b>125.24 Revised Standing Orders</b> The Clerk has circulated the final version to councillors and put on the PC Website.</p> <p><b>126.24 Finance Report</b> The Wiltshire Council 2025/26 precept formal request has now been submitted to Wiltshire Council and receipt confirmed.</p> <p><b>127.24 Correspondence sent / received.</b> <b>Received:</b> An e-mail from Kin House regarding Lower Common ownership and responsibilities. <b>ACTION:</b> Clerk to reply to Kin House suggesting a meeting with Cllr Lawer and Cllr Watson. The meeting has now taken place – covered by item on the agenda.</p> <p><b>128.24 Exchange of information and Any Items for Consideration at Next Meeting</b> Points raised by councillors:</p> <ul style="list-style-type: none"> <li>It was suggested that when Cllr Lawer next does any updates to the noticeboards it would be worth getting new MP Dr Roz Savage’s contact details on them. <b>ACTION:</b> Cllr Sealy / Cllr Lawer – Carried forward to next meeting</li> <li>Cllr Watson queried where the daffodils have been planted this year. Cllr Reynolds has updated councillors.</li> </ul>
135.24	<p><b>Middle Common Double Decker Bus Damage - Chair</b> To resolve on which estimate to be submitted to the Bus Company’s insurer to remedy Middle Common double decker bus damage. On a proposal from Cllr Armor, seconded by Cllr Tayler, <b>IT WAS RESOLVED</b> to submit villager Joe White’s quote to the Bus Company’s insurer.</p>
136.24	<p><b>Highways / Parish Steward Update –Cllr Pattemore / Clerk</b> With all the flooding and urgent works around North Wiltshire, the Parish Steward has been called to do other things. Areas still being monitored are:</p> <ul style="list-style-type: none"> <li>The Lower Common pond that has appeared outside the Grange -no source for the flooding has been identified as yet.</li> <li>Flooding outside Rugosa, Middle Common – it has still not been possible to identify the source of the flooding.</li> <li>Moors Close flooding. See Minute 143.24.</li> <li>Water running down past Cradleigh from outside the Hit or Miss – this appears to require the services of the gully tanker.</li> <li>Water running down to the dip in the road by Steinbrook.</li> <li>Another visit by the gully tanker.</li> </ul> <p><b>ACTION:</b> Clerk to also put in a request for the gully tanker.</p>
137.24	<p><b>Community Speedwatch / Speed Indicator Device Updates – Cllr Reynolds / Cllr Armor</b></p> <p><b>Community Speedwatch:</b> Rain, snow and ice stopped the team from being able to go out during the month. However, a police officer monitoring speeding had caught two people.</p> <p><b>SID:</b> Reports for November and December have been sent to councillors – the results have been very consistent month on month. Cllr Armor will look at finding the base for the second SID site on the corner of Days Lane and Church Road with a plan to move the device to the second site. He has the second pole in his garden.</p>

	<p>Cllr Armor said he would find out from other village SID administrators which police department SID reports can be sent.</p> <p><b>ACTION:</b> Cllr Armor to follow up.</p>																																				
138.24	<p><b>Parish Council Website – Current Status – Cllr Armor</b> In order to carry out the additions to the website agreed at last month's meeting, there were a couple of queries that need to be followed up with the web designer.</p> <p><b>ACTION:</b> Cllr Armor to contact the web designer.</p>																																				
139.24	<p><b>Footpaths &amp; Rights of Way (including Byway 34)</b> Carried forward to next meeting in Cllr Sealy's absence.</p>																																				
140.24	<p><b>KLimate Change and Community Orchard Update – Cllr Watson</b></p> <p><b>Thermal Camera:</b> One inspection had already been carried out and the camera is currently out on loan.</p> <p><b>No Mow:</b> A meeting had been held with Kin House and it was agreed that they would continue to cut the Kin House side of Lower Common to the same height as they did last summer. Kin House has indicated that they would be willing to maintain all of Lower Common. They would be pleased to rewild a new area outside Kin House and would possibly extend their assistance to other Registered Commons to maintain areas as meadows.</p> <p><b>Community Orchard:</b> Cllr Watson is on the agenda to speak at the Village Hall CIO trustees' meeting on 29<sup>th</sup> January. Consideration had been given on how to handle insurance and a bank account, but these would incur significant additional costs. Hence it was proposed that running the orchard should be achieved through a sub-committee of the KLVH CIO to make sure there is no additional cost to Village Hall. Cllr Watson has agreed to be co-opted as trustee. He noted that a quote for insurance would have been £120 / year.</p>																																				
141.24	<p><b>Finance Report – Responsible Financial Officer (Peter Giles)</b></p> <p><b>a) To note transactions since last report dated 8 December 2024</b></p> <p><b>Payments from Current Account:</b></p> <table border="1"> <tr> <td>10 Dec</td> <td>AEDdonate (defib pads)</td> <td>£577.19</td> </tr> <tr> <td>10 Dec</td> <td>Bawdens 7<sup>th</sup> Cut – Inv 30152</td> <td>£1,149.60</td> </tr> <tr> <td>10 Dec</td> <td>Mrs L Reynolds – reimburse for daffodil bulbs</td> <td>£39.92</td> </tr> <tr> <td>10 Dec</td> <td>Sue Hart – reimbursement for laptop insurance</td> <td>£64.99</td> </tr> </table> <p><b>Receipts to Deposit Account:</b></p> <table border="1"> <tr> <td>9 Dec</td> <td>Interest</td> <td>£21.84</td> </tr> <tr> <td>13 Dec</td> <td>HMRC VAT Refund</td> <td>£1,773.20</td> </tr> <tr> <td>9 Jan</td> <td>Interest</td> <td>£30.72</td> </tr> </table> <p><b>b) To approve future payments to be made:</b></p> <table border="1"> <tr> <td>Online</td> <td>KLVH Committee Room Hire Oct - Dec</td> <td>£21.60</td> </tr> <tr> <td>Online</td> <td>Reimburse Sue Hart – Fence Stakes</td> <td>32.99</td> </tr> </table> <p><b>c) To approve the January 24/25 Financial Report</b></p> <table border="1"> <tr> <td>11 Jan 25</td> <td>KLPC Treasurers Account (Current)</td> <td>£320.37</td> </tr> <tr> <td>11 Jan 25</td> <td>KLPC Commercial Instant Access Account (Deposit)</td> <td>£36,366.97</td> </tr> <tr> <td></td> <td><b>Net balances as at 11 Jan 25</b></td> <td><b>£36,687.34</b></td> </tr> </table> <p>On a proposal by Cllr Armor, seconded by Cllr Reynolds, <b>IT WAS RESOLVED</b> to approve forthcoming payments and the January 2025 Financial Report.</p>	10 Dec	AEDdonate (defib pads)	£577.19	10 Dec	Bawdens 7 <sup>th</sup> Cut – Inv 30152	£1,149.60	10 Dec	Mrs L Reynolds – reimburse for daffodil bulbs	£39.92	10 Dec	Sue Hart – reimbursement for laptop insurance	£64.99	9 Dec	Interest	£21.84	13 Dec	HMRC VAT Refund	£1,773.20	9 Jan	Interest	£30.72	Online	KLVH Committee Room Hire Oct - Dec	£21.60	Online	Reimburse Sue Hart – Fence Stakes	32.99	11 Jan 25	KLPC Treasurers Account (Current)	£320.37	11 Jan 25	KLPC Commercial Instant Access Account (Deposit)	£36,366.97		<b>Net balances as at 11 Jan 25</b>	<b>£36,687.34</b>
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	<p><b>d) To Note the 3<sup>rd</sup> Quarter Year Budget Update</b></p> <p>The RFO had distributed a draft budget update to councillors in advance of the meeting. He noted that overall, the forecast reserves at the end of the financial year had increased by £278 since the mid-year budget update as a consequence of a number of small changes.</p> <p>The budget update now reports the actual figures for the insurance claim and a second donation towards the defibrillator fund of £500 has been received from the Scarecrows Committee.</p> <p>Councillors recorded their thanks to the Scarecrow Committee.</p> <p><b>ACTION:</b> Clerk – To send a thank you letter to the Scarecrow Committee.</p> <p>On a proposal by Cllr Armor, seconded by Cllr Reynolds, <b>IT WAS RESOLVED</b> to approve the 3<sup>rd</sup> quarter budget update.</p>
142.24	<p><b>Correspondence sent / received.</b></p> <p><b>Received:</b> None</p> <p><b>Contact Forms received via KLPC Website:</b> None</p>
143.24	<p><b>Exchange of information and Any Items for Consideration at Next Meeting</b></p> <p>Points raised by councillors:</p> <ul style="list-style-type: none"> <li>• Cllr. Lawer said he would be away for 3 weeks returning on Friday 7<sup>th</sup> February.</li> <li>• Cllr Armor said that the school caretaker had done electrical work fitting an external power point for the Christmas Tree lights when it is outside the school.</li> <li>• Cllr Pattermore agreed to chase the landowner whose pond had been causing flooding at the bottom of Plough Hill as soon as Highways had completed the works which were currently scheduled for 22<sup>nd</sup> January.</li> </ul> <p><b>ACTION:</b> Cllr Pattermore.</p> <ul style="list-style-type: none"> <li>• The RFO asked councillors which would be the best meeting to submit any donation requests and councillors agreed to the March meeting.</li> </ul> <p><b>ACTION:</b> RFO</p> <ul style="list-style-type: none"> <li>• Cllr Armor noted that one of the occupants of the Indurent Park, Huboo, had been close to going into administration towards the end of 2024, but had received further funding.</li> </ul>

The next meeting of the Parish Council will be held on **Monday 10<sup>th</sup> February 2025 at 7:30 pm in the Committee Room at Kington Langley Village Hall, Church Road.**

**MEETING CLOSED AT 21:35.**