

**MINUTES FROM THE MEETING OF KINGTON LANGLEY PARISH COUNCIL HELD ON  
MONDAY 8<sup>th</sup> DECEMBER 2025 IN THE COMMITTEE ROOM,  
KINGTON LANGLEY VILLAGE HALL COMMENCING AT 7:30 PM**

**Present:** Cllr Armor, Cllr Evans, Cllr Harrison-Jones, Cllr Lawer, Cllr Pattermore, Cllr Reynolds, Cllr Sealy, Cllr Tayler, Cllr Watson, Mrs. Sue Hart (Clerk), Peter Giles (RFO) and Cllr Howard Greenman

**Public Participation:** There were no members of the public.

**Report from Unitary Councillor**

Cllr Greenman said that there had been 29 attendees at the last Chippenham Community Area Parish Forum where Melanie Grace from Scottish and Southern Electricity Networks had given an informative presentation. The SSEN do give grants to parishes - specifically to vulnerable people - and can be contacted on [Melanie.grace@sse.com](mailto:Melanie.grace@sse.com) to find out more. The police are anxious to deliver more ANPR camera coverage as criminals are spreading further afield from the M4 motorway. They have no budget to install more themselves but will support parishes wishing to self-fund. Regarding Planning – the call-in percentage (which relates to applications rejected by Wiltshire Council but overturned by the Planning Inspectorate) is marginally better but is still difficult.

<b>115.25</b>	<b>Apologies for absence</b> There were no apologies for absence.												
<b>116.25</b>	<b>Declarations of Interest:</b> In accordance with S31 of the Localism Act 2011 and the Parish Council's adopted Standing Orders – To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda.												
<b>117.25</b>	<b>Minutes – To approve minutes of the Parish Council meeting held on 10 November 2025</b> The draft minutes had been circulated to councillors. On a proposal from Cllr Tayler seconded by Cllr Reynolds, <b>IT WAS RESOLVED</b> to accept the minutes as a true record, and they were signed by the Chair.												
<b>118.25</b>	<p><b>Planning Applications – Clerk</b> <b>New Applications for Consideration:</b> <b>PL/2025/09233 Kennet House, Parkers Lane</b> – Notification of proposed works to trees in a conservation area. (Deadline for comments: 16Dec25) Councillors had no objection to the application.</p> <p><b>Planning Updates:</b> <b>Lime Down Solar Farm Acceptance of Development Consent Order</b> On a proposal from Cllr Reynolds seconded by Cllr Tayler, <b>IT WAS RESOLVED</b> to Object to the Planning Inspectorate regarding this planning application – the reasons being unchanged from the original Parish Council objection.</p> <p><b>Wiltshire Council Decisions, Appeals and Enforcement Updates</b> <b>PL/2025/01112 Land at Days Lane/Newlands Green</b> – Erection of agricultural bldg for storage/weather protection (Wiltshire Council Decision: Approve with Conditions) <b>PL/2025/05337 – Kington Langley Stud, Ashes Lane</b> – Change of use of stables to 2 dwellings (Wiltshire Council Decision: Approve with Conditions)</p>												
<b>119.25</b>	<p><b>Finance - Report distributed to councillors – RFO</b></p> <p>a) To note transactions since the last report dated 7 November 2025</p> <p><b>Payments from Current Account:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">11 Nov</td> <td style="width: 60%;">Black Nova Ltd</td> <td style="width: 25%; text-align: right;">£48.00</td> </tr> <tr> <td>27 Nov</td> <td>Parish Online Ltd</td> <td style="text-align: right;">£86.40</td> </tr> <tr> <td>27 Nov</td> <td>Cllr Reynolds – reimburse for bulbs</td> <td style="text-align: right;">£67.96</td> </tr> <tr> <td>27 Nov</td> <td>Wiltshire Council – Election charges</td> <td style="text-align: right;">£370.00</td> </tr> </table>	11 Nov	Black Nova Ltd	£48.00	27 Nov	Parish Online Ltd	£86.40	27 Nov	Cllr Reynolds – reimburse for bulbs	£67.96	27 Nov	Wiltshire Council – Election charges	£370.00
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**Debits from Current Account:**

18 Nov	Lloyds Bank – service charge	£4.25
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**Receipts to Deposit Account:**

10 Nov	Interest	£15.39
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**Transfers Between Accounts:**

21 Nov	Deposit (07020575) to Current (0218248)	£1,100.00
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## b) To approve future payments to be made

Cheque	RBL Remembrance Day poppy wreath	£20.00
Online	Dryad Land & Tree Care - tree surgery	£1,656.00
Online	Bawdens – Invoice 31313 - 7 <sup>th</sup> cut	£1,149.60
Online	SLCC Bookshop - Local Council Administration (14 <sup>th</sup> Ed)	£149.40

On a proposal from Cllr Sealy seconded by Cllr Pattermore **IT WAS RESOLVED** to approve the future payments .

## c) To approve the December 25 Financial Report

7 Dec	KLPC Treasurers Account (Current)	£131.81
7 Dec	KLPC Commercial Instant Access Account (Deposit)	£27,077.99
	Net balances as at 7 Dec 25	£27,209.80

On a proposal from Cllr Sealy seconded by Cllr Pattermore **IT WAS RESOLVED** to approve the December 2025 Financial Report including the staff salary and PAYE and other payments detailed therein.

d) To consider the purchase of the current edition of Local Councils Administration manual for officer use  
On a proposal from Cllr Sealy seconded by Cllr Pattermore **IT WAS RESOLVED** to approve the purchase of the LCA Manual as recorded above.

## e) To consider and approve an updated 3-Year Financial Plan

On a proposal from Cllr Reynolds seconded by Cllr Armor **IT WAS RESOLVED** to approve the updated 3-year Financial Plan.

## f) To agree the financial year 2026/27 precept

Following discussion, on a proposal from Cllr Lawer seconded by Cllr Armor **IT WAS RESOLVED** to raise the 2026/27 precept by seven percent.

Councillors expressed their thanks to the RFO for all the work he had put into preparing the 3-year plan and the precept including how the data was presented.

**120.25****Grass Cutting Contract update – RFO**

Peter Giles updated councillors to say that the Pre-Qualification Questionnaire followed by the Invitation To Tender had been sent to potential contractors. He had accompanied three bidders around the village to clarify more detail regarding the mow / no-mow areas. At the closing date two bids had been received – both compliant. He had not received a bid from the previous contractor. An Assessment Panel, comprising Cllr Pattermore, Cllr Watson, the Clerk and the RFO had a meeting scheduled to review the relative merits of each according to a tailored marking scheme. Award of the contract will be on the January 26 agenda.

**ACTION:** Clerk to add to the January 2026 Agenda.

**121.25****Chair's Report – Cllr Lawer**

Cllr Lawer had participated in a Zoom meeting held by the recently re-formed Wiltshire Area Local and Planning Alliance (WALPA) where 16 parishes had been represented. There had been a 2 year gap since the group had last met. Their priorities included focusing on applications where decisions conflicted with Neighbourhood Development Plans. Points also raised included that the National Planning Policy Framework was in favour of sustainable development but that the Draft Local Plan has been stalled by the Planning inspectorate especially regarding sustainability.

	<p>The group leaders have had a meeting with Wiltshire Council regarding the need for planning officers and developers to engage more with local communities.</p> <p>He noted that the next Chippenham Community Area Parish Forum in February would include a presentation by Wiltshire Council's Senior Planning Officer, Simon Smith.</p>
<b>122.25</b>	<p><b>Clerk's Report and Matters Arising from previous meetings</b></p> <p><b>Clerk's Report:</b> The Clerk said that she would be on holiday for the week between XMAS and the New Year.</p> <p><b>Matters Arising from the meeting on Monday 10 November 2025 not covered by items on the agenda:</b></p> <p><b>104.25 Matters Arising from previous meetings</b>  <b>089.25</b> The Clerk had asked Wiltshire Council LHFIG Principal Engineer Manager what would be required to implement any speed limit reductions to 20-mph in some parts of the village. She had received a comprehensive reply including a copy of the Wiltshire Council Policy which she had circulated to councillors. <b>ITEM CLOSED</b></p> <p><b>065.25</b> Overhanging trees in Ashes Lane. The Clerk had sent an e-mail to the landowner's tree surgeon. <b>ITEM CLOSED</b></p> <p><b>065.25</b> Cllr Watson and Cllr Sealy are still to carry out the works to trees (on Middle Common) itemised in the 2025 Tree Survey as T5 and T6. This has not yet been done as the school has expressed an interest in using the area in front of the school as a teaching aid to their woodland classes. <b>ACTION:</b> To wait until more information is received from the new Chair. To Monitor.</p> <p><b>091.25</b> Dislodged Manhole Cover on Upper Common. Cllr Armor had asked a local villager whether he would be able to do the concreting but he had declined. <b>ACTION:</b> Clerk to get a local contractor to quote for it.</p> <p><b>093.25</b> Footpaths &amp; Rights of Way - Cllr Sealy to review what wooden supports on the little footbridge at the bottom of Silver Street need to be repaired. <b>ACTION:</b> Carried forward to next meeting. The Clerk would also speak to a Sutton Benger resident who had carried out previous work on styles.</p> <p><b>097.25</b> Exchange of information - Cllr Armor / Clerk to organise a familiarisation programme for the Clerk to pick up backup website administrator responsibilities. <b>ACTION:</b> Carried forward to next meeting.</p> <p>Cllr Armor to follow up outstanding queries with the school regarding the Parish Council putting No Parking signs in front of Union Chapel at the start of every term. The school has agreed that children will design posters to put out at the beginning of next term. <b>ITEM CLOSED</b>  The external lights will be put on motion sensors but this has not yet been done. <b>ITEM CLOSED</b></p> <p>Councillors queried whether a photo of the car that persistently parks right on the junction at Ashes Lane opposite the Union Chapel should be sent to the local police. <b>ACTION:</b> Cllr Armor to action if he sees it there but he hasn't yet noticed it. Carried forward to next meeting.</p> <p><b>114.25 Exchange of information and Any Items for Consideration at Next Meeting</b>  The fence from school to playing field needs a full renovation.  <b>ACTION:</b> Follow up was not allocated – carried forward to next meeting for further discussion.</p>
<b>123.25</b>	<p><b>Highways / Parish Steward Update – Cllr Pattermore / Clerk</b></p> <p>Cllr Pattermore reported that she had still not had a successful outcome to all her work on getting the right landowner to take responsibility for clearing the Plough Lane ditch opposite Moors Close. Savills are now effectively taking no more responsibility for the tenant carrying out the work.  <b>ACTION:</b> Clerk to send a letter to the original landowners, with wording as suggested by Wiltshire Council.</p> <p>It was noted that there are now a considerable number of potholes from Kin House to the church.</p>

	<p>The Clerk reported that the drain by Pooh Cottage at Lower Common wasn't taking in water and grass was growing out of it. Water was settling across the road when there was heavy rain.</p> <p><b>ACTION:</b> Cllr Pattermore to review with the Parish Steward.</p>
124.25	<p><b>Community Speedwatch / SID Updates – Cllr Reynolds / Cllr Armor</b></p> <p><b>Community Speedwatch Update:</b></p> <p>Cllr Reynolds reported that there had been two sessions of 30 minutes each, but they had been rained off each time. 121 cars were recorded with 8 speeders (6.61%), one doing over 40 mph.</p> <p><b>Speed Indication Device Update:</b></p> <p>Cllr Armor said that he had tried to download the data for November but it had got deleted from his phone so there was no November data.</p>
125.25	<p><b>Highways Improvement Path B4069 – Signage – Cllr Lawer</b></p> <p>(Carried forward from the November Parish Council meeting) To review the requirement for signage along the B4069 between Langley Nurseries and Sutton Road and to resolve on the expenditure of £240 (a third of the total) as a contribution to the LHFIG for their erection of two 'Pedestrians in Road' signs.</p> <p>On a proposal by Cllr Tayler seconded by Cllr Sealy, <b>IT WAS RESOLVED</b> that the sum of £240 should be allocated to the LHFIG as the Parish Council's contribution to the two 'Pedestrians in Road' signs.</p>
126.25	<p><b>Footpaths &amp; Rights of Way (including Byway 34) – Cllr Sealy</b></p> <p>Cllr Sealy was planning to review the approach for ongoing footpath maintenance across the parish and how to involve villagers however he said he had not managed to get a group together to discuss this yet. The Plymouth Brethren remain willing to help on Byway 34A.</p> <p>A villager who is part of the Village Walking Group has reported that they had been contacted by the Wiltshire Ramblers regarding whether their group would be willing to record assets on the Public Rights of Way throughout the parish, including where the stiles are located. The Walking Group would be willing to do this and Peter Giles said that Parish Online could be used to good effect.</p> <p>The Clerk said that there were occasions when she needed to get in touch with local landowners regarding their land and asked whether Cllr Sealy and Cllr Tayler would be willing to draw out on a Rights of Way map which farmers owned which fields.</p> <p><b>ACTION:</b> Cllr Sealy and Cllr Tayler to follow up with the Clerk.</p>
127.75	<p><b>KLimate Action and Community Orchard Update – Cllr Watson</b></p> <p>Cllr Watson reported that four trees were still to be planted but they were waiting for better weather. The Woodland Officer at Wiltshire Council was sending him a form to complete as they may fund deer protection.</p>
128.25	<p><b>Community Engagement Update - Cllr Harrison-Jones</b></p> <p>By the time this agenda item was reached it was too late to do justice to Cllr. Harrison's feedback regarding the Community Survey as this month's meeting had taken some time to focus on finance.</p> <p><b>ACTION:</b> Clerk to put near the start of the agenda for the January meeting.</p>
129.25	<p><b>Correspondence sent / received.</b></p> <p>None</p>
130.25	<p><b>Exchange of information and Any Items for Consideration at Next Meeting</b></p> <p>With reference to Finance agenda items 119.25(e) and (f) Cllr Watson suggested that it would be beneficial to villagers to have access to an abbreviated version of the 3-year plan and its effect on the precept – possibly a "where your money has been spent" graphic. A villager and his young adult family were proposed as being media savvy and able to help put the data into a format that would be most helpful to villagers.</p>

Cllr Pattermore said that the Parish Council poppy wreath should be removed from the memorial before it deteriorated.

**ACTION:** Cllr Armor said he would take the wreath away.

Cllr. Tayler reported that a caravan had been parked in the A350 layby with a note written on it saying it had a tracker and camera on board and giving a mobile number.

**ACTION:** Cllr Tayler to send photos to the Clerk for her to follow up.

Cllr Tayler reported that Wiltshire Council had gone down both sides of A350 dual carriageway cleaning out all the drains which all flooded in the next storm.

Cllr Armor said he had bought a Christmas tree from Langley Nurseries for £35. He would like to stand down next year from taking responsibility for the village Christmas Tree as he had done it for quite a few years.

**ACTION:** Clerk to note for next year.

The next meeting of the Parish Council will be held on **Monday 12<sup>th</sup> January 2026 at 7:30 pm in the Committee Room at Kington Langley Village Hall, Church Road.**

**MEETING CLOSED AT 21:46.**