

DRAFT MINUTES OF THE MEETING OF KINGTON LANGLEY PARISH COUNCIL HELD ON MONDAY 9th FEBRUARY 2026 AT KINGTON LANGLEY VILLAGE HALL

Present: Cllr Armor, Cllr Evans, Cllr Harrison-Jones, Cllr Lawer, Cllr Pattemore, Cllr Reynolds, Cllr Sealy, Cllr Tayler, Cllr Watson, Mrs. Sue Hart (Clerk) and Peter Giles (RFO)

Public Participation: There were two members of the public.

Report from Unitary Councillor – Wiltshire Councillor Greenman had sent his apologies that he would be unable to attend.

147.25	<p>Apologies for absence</p> <p>There were no apologies for absence.</p>
148.25	<p>Declarations of Interest: In accordance with S31 of the Localism Act 2011 and the Parish Council's adopted Standing Orders – To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda.</p> <p>There were no declarations of interest.</p>
149.25	<p>Minutes – To approve revised minutes of the Parish Council meeting held on 12th January 2025</p> <p>Revised draft minutes had been circulated to councillors.</p> <p>On a proposal from Cllr Armor and carried unanimously, IT WAS RESOLVED to accept the revised minutes as a true record, and they were signed by the Chair.</p>
150.25	<p>Planning Applications – Clerk</p> <p>New Applications for Consideration: PL/2026/00072 The Glen, Ashes Lane – Internal and external refurbishment and two storey extension to a Grade II listed dwelling (Deadline for comments: 12 February 26) On a proposal from Cllr Reynolds and carried unanimously, IT WAS RESOLVED to Support this application PL/2026/00257 The Glen, Ashes Lane – (Listed Building Consent) Internal and external refurbishment and two storey extension to a Grade II listed dwelling (Deadline for comments: 12 February 26) On a proposal from Cllr Reynolds and carried unanimously, IT WAS RESOLVED to Support this application.</p> <p>PL/2026/00684 Lucerna, Upper Common – Notification of proposed works to trees in a conservation area. (Not on agenda – to note as deadline for comments before next PC meeting)</p> <p>PL/2026/00647 Unit 3, St Modwen Park, Land SE of Junction 17 of M4 – Proposed Yard and Car Park signage (Deadline for comments: 5 March 26) Councillors had no comments on this application.</p> <p>Planning Updates: None</p> <p>Wiltshire Council Decisions, Appeals and Enforcement Updates PL/2025/08148 Unit 3 Indurent Park, Land S of Junction 17 of M4 – Variation of Cond 1 (Approved Plans) & Cond 2 (appearance, landscaping, layout & scale Units 3 & 5) (Wiltshire Council Decision: Approve with Conditions) PL/2025/08432 Kin House, Swindon Road – 2 single-storey flat-roof extensions to north of recently built extension to Kin House (Wiltshire Council Decision: Approve with Conditions) PL/2025/08743 Kin House, Swindon Road – (Listed Building Consent) 2 single-storey flat-roof extensions to north of recently built extension to Kin House (Wiltshire Council Decision: Approve with Conditions) PL/2025/09233 Kennet House, Parkers Lane – Notification of proposed works to trees in a conservation area. (Wiltshire Council Decision: No Objection)</p>

	PL/2025/09584 Holly House, Ashes Lane – Demolition of conservatory, replace with new extension, rebuilding of garage, subject to final agreed method to make good (Wiltshire Council Decision: Approve with Conditions)																														
151.25	<p>Finance - Report distributed to councillors – RFO</p> <p>a) To note transactions since last report dated 11 January 2026</p> <p>Payments from Current Account:</p> <table><tr><td>14 Jan</td><td>KLVH Hall hire Oct - Dec</td><td>£28.80</td></tr><tr><td>14 Jan</td><td>Sue Hart - Laptop Insurance</td><td>£64.99</td></tr></table> <p>Debits from Current Account:</p> <table><tr><td>19 Jan</td><td>Lloyds Bank – service charge</td><td>£4.25</td></tr></table> <p>Receipts to Current Account:</p> <table><tr><td>28 Jan</td><td>Openreach CFU Wayleave</td><td>£1.00</td></tr><tr><td>28 Jan</td><td>Openreach CFU Wayleave</td><td>£1.00</td></tr></table> <p>Receipts to Deposit Account:</p> <table><tr><td>21 Jan</td><td>HMRC – VAT Refund</td><td>£2,028.16</td></tr></table> <p>Transfers Between Accounts:</p> <table><tr><td>22 Jan</td><td>Deposit (07020575) to Current (0218248)</td><td>£600.00</td></tr></table> <p>b) Future Payments: None</p> <p>c) To approve the February 25/26 Financial Report:</p> <table><tr><td>8 Feb</td><td>KLPC Treasurers Account (Current)</td><td>£140.26</td></tr><tr><td>8 Feb</td><td>KLPC Commercial Instant Access Account (Deposit)</td><td>£25,031.55</td></tr><tr><td></td><td>Net balances as at 8 Feb 26</td><td>£25,171.81</td></tr></table> <p>On a proposal by Cllr Armor and carried unanimously IT WAS RESOLVED to approve the February 25/26 Finance Report including the staff salary and PAYE and other payments detailed therein.</p> <p>Finance - Community Infrastructure Levy (LA/2024/0070) relating to Planning Application 20/04524/FUL Land south of Steinbrook House, Swindon Road:</p> <p>The RFO noted that Wiltshire Council were about to transfer to the Parish Council’s accounts a Community Infrastructure Levy payment relating to the above application for £9,348.81. This money would be ring-fenced and should be considered for capital projects of specific benefit to the whole community.</p> <p>It was suggested that the Community Survey results should be reviewed for possible future funding ideas, and that the Annual Parish Meeting would be an ideal opportunity for parishioners to put forward suitable ideas.</p>	14 Jan	KLVH Hall hire Oct - Dec	£28.80	14 Jan	Sue Hart - Laptop Insurance	£64.99	19 Jan	Lloyds Bank – service charge	£4.25	28 Jan	Openreach CFU Wayleave	£1.00	28 Jan	Openreach CFU Wayleave	£1.00	21 Jan	HMRC – VAT Refund	£2,028.16	22 Jan	Deposit (07020575) to Current (0218248)	£600.00	8 Feb	KLPC Treasurers Account (Current)	£140.26	8 Feb	KLPC Commercial Instant Access Account (Deposit)	£25,031.55		Net balances as at 8 Feb 26	£25,171.81
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152.25	<p>Finance – Village Magazine Request</p> <p>Councillors reviewed an outline request for a support grant for £250 for the 2026/27 financial year from the Village Magazine Committee, two of whom attended the meeting.</p> <p>It was agreed that it was too early to conclude a final figure for the support grant hence more general discussions took place. Points included how the Village Mag might be used to raise awareness of the Parish Council and how it contributes to the village. The possibility of a free run once a year to get to all households in the village was considered, specifically an Annual Bumper edition with the extra pages as an insert funded by the Parish Council. It was suggested that if this was done for the edition distributed at the beginning of April this would be an excellent way to publicise the Annual Parish Meeting.</p>																														

	<p>How best to market the Village Mag was also discussed, in particular on the Parish Council website. It was suggested that whenever the Community Facebook page is used for any Village Mag communication, the opportunity should be taken to give details on how people could subscribe.</p> <p>Magazine finances were discussed and it was noted that the Village Mag Committee are currently undertaking a review of alternative printers' costs as they are expecting a price increase from the existing printer in April. The conclusion was that the Village Mag Committee would come back to the Parish Council for the April meeting when they are in a better position to state what amount they would like to request as a grant from the Parish Council. Councillors thanked the Committee for producing the magazine and added they considered it provided a very valuable service to the parish.</p>
153.25	<p>Chair's Report – Cllr Lawer</p> <p>Cllr Lawer noted that the Wiltshire Local Plan draft 2025-2042 has been criticised in a review by the Planning Inspector and that Wiltshire Council had been given until July 2026 to rectify the considerable number of issues that had been identified.</p> <p>Closure of the Purton and Lower Compton recycling centres had been planned for closure in summer 2026 due to high contract costs. This could put significant pressure on the local Stanton St Quintin site. However, due to pressure from the public, this appears to have now been delayed with Purton potentially extended for three years and Lower Compton for at least one.</p> <p>Cllr Lawer was planning to participate in the next Zoom meeting of the recently re-established Wiltshire Area Localism and Planning Group (WALPA). This is an informal alliance of over 30 town and parish councils in Wiltshire that collaborate on planning matters and act as an advocate for local communities with Wiltshire Council.</p> <p>Cllr Lawer noted that from the Wessex Water mapping system he has found what may be a disconnected mains supply running outside the wall at the Grange on Lower Common and he would be following up whether this may be contributing to the excessive water on Lower Common.</p>
154.25	<p>2026 Annual Parish Meeting – Cllr Lawer</p> <p>On a proposal from Cllr Armor and carried unanimously, IT WAS RESOLVED that the date for the 2026 Annual Parish Meeting be fixed as Tuesday 19th May.</p> <p>On a proposal from Cllr Lawer and carried unanimously, IT WAS RESOLVED that Langley Fitzurse School, Middle Common, would be the venue for 2026.</p> <p>On a proposal from Cllr Lawer and carried unanimously, IT WAS RESOLVED that Cllr Armor would take responsibility for managing the programme, inviting village organisations and putting together an action plan including how best to communicate to villagers.</p>
155.25	<p>Clerk's Report and Matters Arising from previous meetings</p> <p>Clerk's Report: Permission has been granted by Clerk under delegated powers to a request from the Scarecrows Committee to hold the annual Scarecrows Weekend on Middle Common on Saturday 20th and Sunday 21st June 2026.</p> <p>Matters Arising from the meeting on Monday 12 January 2026:</p> <p>139.25 Clerk's Report: The Clerk has taken responsibility for following up the organisation of the annual Christmas tree for 2026 including investigate the alternative of solar charged batteries. She would update councillors on progress nearer the time. ITEM CLOSED.</p> <p>091.25 Dislodged Manhole Cover on Upper Common: Rain had unfortunately prevented a local builder from doing the remedial concreting to the manhole cover this month. ACTION: Carried forward to next meeting.</p> <p>097.25 Website Administrator Backup. Cllr Armor has drafted a comprehensive document about the Parish Council's website and Email infrastructure with a view to putting in place a backup administrator. ACTION: Cllr Armor / Clerk to follow up.</p> <p>114.25 Exchange of information – Fence on footpath from the school to the playing field. Whilst the footpath is not the responsibility of the Parish Council, concern has been expressed regarding its safety and</p>

	<p>the owner was not contactable to resolve this issue despite many attempts. One quote is being awaited but two more quotes will be required. ACTION: Clerk to follow up.</p> <p>126.25 Footpaths & Rights of Way (including Byway 34) – Cllr Sealy Cllr Sealy and Cllr Tayler to annotate the Parish Rights of Way map to show which farmers owned which fields. ACTION: Carried forward to next meeting.</p>
156.25	<p>Highways / Parish Steward Update – Clerk / Cllr Pattemore The dip in Church Lane has been subject to considerable flooding this year and on some occasions impassible. Whilst the ditch is clear, the dip is some 4 feet below the verge and two drains remain blocked. The residents in houses immediately by the water had spent hours clearing debris that had accumulated in the drains but this has not resolved the problem and even resulted in an entrance being flooded. It was agreed that the standard MyWilts requests were not resulting in action. Wiltshire Council Highways were being asked to come out to review the situation at the site.</p> <p>Previous flooding at the bottom of Plough Hill opposite Moors Close: The Clerk said that she had come across the same problems as Cllr Pattemore in being being able to contact the landowner responsible for clearing out the pond and noted that in fact the road had not flooded since the Wiltshire Council Highways road work. She therefore proposed that the item should be taken off the agenda unless it becomes a problem again in the future.</p>
157.25	<p>Community Speedwatch / SID Updates – Cllr Reynolds / Cllr Armor Community Speedwatch Update: Cllr Reynolds said that the team had carried out 3 sessions and had been rained off on each occasion. 377 vehicles had been recorded and only 5 speeders, none of whom were travelling above 40 mph. Speed Indication Device Update: Cllr Armor reported that figures were very steady this month with no issues or excessive speeds noted.</p>
158.25	<p>Community Engagement Update - Cllr Harrison-Jones Cllr Harrison-Jones provided councillors with a very comprehensive presentation on the results of the Community Survey and councillors expressed their thanks for the amount of work she had put into the analysis. It was agreed that Cllr Harrison-Jones would now follow up with a summary of the results being shared on noticeboards, in the Village Mag and on the Parish Council website. This would also be a topic for the Annual Parish Meeting.</p>
159.25	<p>Footpaths & Rights of Way (including Byway 34) – Cllr Sealy Cllr Sealy had met representatives from Indurent and had walked round footpaths, especially Byway 34, with a view to their providing support for digging ditches down each side. They would not be bringing in any materials, but the intention was to make it passable. ACTION: Clerk to put an item on the next agenda for a Resolution to ask Indurent to do the work. (This would not incur a payment.)</p> <p>Cllr Sealy has spoken to the landowner farming next to Kin House who has made a start clearing back the bridleway. ACTION: Cllr Sealy to get Kin House engaged with this work.</p>
160.75	<p>KLimate Action and Community Orchard Update – Cllr Watson Weather conditions had prevented planting from continuing at the orchard at the moment. Funds have been received from Wiltshire Council to pay for deer protection. From a Community Engagement perspective, Cllr Watson had reviewed with residents at Lower Common and Middle Common and Scarecrows Committee representatives regarding planting trees on Lower and Middle Common. Those contacted expressed no concerns with the concept and potential proposed design.</p>
161.25	<p>Correspondence sent / received - Clerk No correspondence had been received this month.</p>

162.25	<p>Exchange of information and Any Items for Consideration at Next Meeting</p> <p>Cllr Pattermore noted that a new gate has been erected on the footpath at Doveys Terrace replacing a previous stile.</p> <p>Ashes Lane - Two trees have been cut down along Ashes Lane by Wiltshire Council.</p> <p>Middle Common – The continued parking by parents along Ashes Lane by the crossroads has resulted in serious erosion and mud. Someone had even got stuck driving along it.</p> <p>Days Lane – there is mud all over the road in Days Lane which farmers are not clearing up.</p> <p>Cllr Harrison-Jones noted that a tree was overhanging Church Lane on the side opposite St Peters Church.</p> <p>Villagers had been complaining about parking from the village hall overflowing the road.</p> <p>It was pointed out that councillors were not expected to take responsibility for following up complaints from villagers and that in this case they should be asked to contact the Village Hall directly.</p> <p><i>[Note from Clerk: The Clerk should be contacted regarding any other concerns that were not the direct responsibility of another organisation or the Local Authority to resolve.]</i></p> <p>Peter Giles noted that Wiltshire Police Cyber Security department can hold useful sessions if there was enough interest in the village for the Village Hall to put on an event.</p>
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The next meeting of the Parish Council will be held on **Monday 9th March 2026 at 7:30 pm in the Committee Room at Kington Langley Village Hall, Church Road.**

MEETING CLOSED AT 21:41.