

**MINUTES OF THE MEETING OF KINGTON LANGLEY PARISH COUNCIL
HELD ON MONDAY 8 APRIL 2024 IN THE COMMITTEE ROOM, KINGTON LANGLEY
VILLAGE HALL COMMENCING AT 7:30 PM**

Present: Cllr G Trickey (Chair), Cllr Armor, Cllr Pattemore, Cllr. Sealy, Cllr Tayler
Mrs. Sue Hart (Clerk), Peter Giles (RFO), County Cllr Greenman

Public Participation: One member of the public attended the meeting.

Unitary Councillor Update

Cllr Greenman had visited St Modwen Park and has invited a representative to speak at the next Parish Forum. He noted that the quality of the buildings was really nicely done. Solar panels on the roofs of two of them has resulted in a £200K saving in the first year. He thought there were imaginative proposals for the site and said their representatives would be pleased to answer questions from Parish Councils.

As a result of the current project to renovate the derelict Hit or Miss Pub, Cllr Greenman had been shown round the building and said the upstairs floors in particular were dire. Structural engineer input is fundamental as is establishing the current position of Wiltshire Council's Senior Conservation Officer, Guy Bentham-Hill, as it is believed that the dynamics have now changed given the deteriorating state of the building.

1 163.23	Apologies for absence: Apologies for absence were received from Cllr Lawer, Cllr Reynolds and Cllr Watson (all on holidays abroad) On a proposal from Cllr Trickey, seconded by Cllr Armor, IT WAS RESOLVED to accept the councillors' apologies.
2 164.23	Declarations of Interest: In accordance with S31 of the Localism Act 2011 and the Parish Council's adopted Standing Orders – To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda. There were no declarations of interest.
3 165.23	Minutes - To approve revised minutes of the Parish Council meeting held on 11 March 2024 Draft minutes circulated to councillors resulted in two minor changes. On a proposal from Cllr Armor, seconded by Cllr Tayler, IT WAS RESOLVED to accept the revised minutes as a true record.
4 166.23	Planning Applications - Clerk New Applications for Consideration: None Planning Updates: None Wiltshire Council Decisions, Appeals and Enforcement Updates Decisions: PL/2024/01568 Mole End, Parkers Lane - Proposed works to trees in a conservation area. Decision: No Objection
5 167.23	Chair's Report - Cllr Trickey The Chair said he had nothing to report this month that wouldn't be covered on the agenda.
6 168.23	Clerk's Report and Matters Arising from 11 March 2024 Parish Council meeting. Matters Arising: 154.23 Chair's Report - Cllr Trickey Previous Action Point: The Clerk had investigated the history regarding whether the shelter is owned by the Parish Council however there has been no information forthcoming either from Wiltshire Council or villagers. ITEM CLOSED. Clerk's Report and Matters Arising from 13 February 2024 Parish Council meeting. Previous Action Point: Parking on Upper Common on Sunday 5 May 2024 as a celebration of ten years of CrowZone Radio. The Clerk had informed applicants they should avoid the Upper Common No Mow areas. ITEM CLOSED.

	<p>155.23 Matters Arising from:</p> <p>Minute 136.23 Langley Fitzurse School Previous Action Point: Registered Commons area in front of the school and ditch need to be cleared again particularly around the trees. Cllr Sealy has now done a lot of work clearing the ditch. Councillors expressed their thanks to Cllr Sealy for his help with this action. ITEM CLOSED.</p> <p>Minute 143.23 KClimate Change Previous Action Point: A plan needs to be finalised regarding the autumn cuts of the No Mow areas plus where to put the cuttings given risk of setting a precedent for the areas to become a dumping ground for other people's compost. ACTION: Cllr Watson to come up with a detailed plan including disposing of cuttings. In Cllr Watson's absence the action is carried forward to the next meeting.</p> <p>159.23 Annual Parish Meeting 2024 – Revised Format – Cllr Trickey and Cllr Sealy Covered by item on the agenda. ITEM CLOSED.</p>
<p>7 169.23</p>	<p>Community Speedwatch and Speed Indication Device Updates</p> <p>Community Speedwatch report: There was no community Speedwatch report this month.</p> <p>Middle Common Speed Indication Device Update:</p> <p>Cllr Trickey noted that average speeds have been similar to last month at 25 mph eastbound and 26 mph westbound. The maximum speed eastbound dropped from 61 mph to 56 mph this month, whilst the maximum speed westbound increased by 3 mph to 55 mph. The volume of traffic was similar to last month.</p> <p>Cllr Trickey has been able to talk to the Sutton Benger Parish Councillor who manages their SIDs and he noted several interesting comments:</p> <ul style="list-style-type: none"> ☒ They started with one SID and a pole at each end of the village. This has now been increased to two SIDs. ☒ They have exactly the same make and model SID as KLPC and they utilise a team of three people to change the direction of the SID when needed. ☒ They have data that shows that with the display of a SID facing the driver, it seems to increase the number of vehicles that keep to the 30 mph from the mid 60% to about 85%. They can switch the direction of the SID and show the same impact on the data. (Cllr Trickey noted that data for Kington Langley shows 90% of the traffic travelling at an average speed of 30 mph or less when they can see the SID display, whereas there are only 85% within the 30 mph when the SID is not visible.) ☒ SB are in the process of buying a 3rd SID (partially funded by LHFIG) for the Seagry road as traffic drives fast across the motorway bridge and then immediately into a 30-mph zone. ☒ Data is now going into the police database and the process is now very slick.
<p>8 179.23</p>	<p>Bus Shelter Fire Update – Chair / Clerk / RFO</p> <p>The Chair said he thought there were four potential options for the future of the bus shelter each of which was discussed by councillors.</p> <ol style="list-style-type: none"> 1. Completely remove the Bus Shelter and not replace it. Councillors believed a bus shelter should continue to be provided. 2. Completely remove the Bus Shelter and add a new modern single sided bus shelter. Councillors supported investigating this option including establishing the cost of demolition and whether the building stone could have a monetary value. 3. Rebuild the Bus Shelter to the previous design. The Parish Council has been advised by both Wiltshire Council's Safety Officer and Wiltshire Police that they would not recommend this option. 4. Rebuild the existing Bus Shelter but with a modified design so that the two sides of the shelter are open and exposed. Councillors believed this was not without merit but the cost was likely to be more than rebuilding it to the original design (option 3) in which case the insurers would not be likely to approve a more expensive option. <p>Councillors expressed their thanks to villager Colin Coles for doing a very thorough review of the site and</p>

	<p>helping to establish future options.</p> <p>In the meantime, the existing building needs to be made safe and tidied up including the charred roof timbers. It was likely the rest could just be put into a trailer. ACTION: Chair / Clerk – to investigate help to do this within the village.</p> <p>Quotes will be needed for options 2 and 3 above including refurbishment of the slab base if necessary. The bin would also need to be replaced. On a proposal from Cllr Trickey, seconded by Cllr Sealy, IT WAS RESOLVED that outline costs should be sought. ACTION: RFO Peter Giles to follow up.</p> <p>A bidding document would also be required and as Colin Coles had already done a lot of work investigating the building it was recommended that he should be professionally engaged to put together bidding document. Costs are expected to be recovered from the insurance claim. On a proposal from Cllr Sealy seconded by Cllr Tayler, IT WAS RESOLVED that Mr Coles should be engaged. ACTION: RFO Peter Giles to follow up with Mr Coles.</p>
<p>9 180.23</p>	<p>Parish Steward, Gullies and Potholes update – Cllr Pattemore Cllr Pattemore said the gully tanker has now been round the village and a list of what needs to be done has been produced. ACTION: Clerk to forward list to councillors.</p> <p>Wiltshire Council Highways has written to the Plough Lane landowner again as he has now completed the previous job on the Kington St Michael road and had committed to doing the Plough Lane work after that. The drain outside Lime Tree Farm had been cleaned and jetted but is still not running properly. It was unclear what needs to happen next. ACTION: Chair / Cllr Pattemore to review the residents’ previous communications.</p> <p>The ditch in Ashes Lane was probably the responsibility of the owner of the Pound House. ACTION: Chair / Cllr Pattemore to follow up.</p> <p>The Church Lane drain had been cleared. The deep pot holes that had been created by the standing water still need to be filled.</p> <p>Cllr Greenman noted that when the old Plough Inn used to flood there were some drains and closed culverts along the side of the building that got cleared. However, the Wiltshire Council officer with an encyclopaedic knowledge of where the drains were was leaving. It was unclear whether Wessex Water has a map of all the drains in the village. ACTION: Clerk to follow up.</p>
<p>10 181.23</p>	<p>Footpaths & Rights of Way Update (including Byway 34) - Cllr Sealy Cllr Sealy said it had been too wet to do any work on the byways. He had received thanks from Langley Fitzurse School, and also from councillors, for the stone put down on Coffin Way.</p>
<p>11 182.23</p>	<p>KLimate Change – Chair on behalf of Cllr Watson Cllr Trickey said there was a potential funding opportunity for picking up grass clippings (“clip and collect”) from Wessex Water’s Environment Fund Grants. If this is worth following up it may need the Parish Council to put a Safeguarding policy in place as this is part of their funding conditions. They also offered funding for water butts but he felt it would be difficult to decide on who in the village should get them. On a proposal from Cllr Tayler, seconded by Cllr Armor, IT WAS RESOLVED that Cllr Watson should follow up applying for a grant for picking up grass clippings with regard to the No Mow initiative. ACTION: Cllr Watson to follow up. ACTION: Clerk to send the details to Langley Fitzurse School as they have infrastructure in place to be eligible if they believed such a grant would be appropriate and useful to them.</p>
<p>12 183.23</p>	<p>Annual Parish Meeting 2024 – Revised Format – Cllr Trickey and Cllr Sealy The list of possible businesses and village organisations was reviewed by councillors. Progress is being made on getting support both to attend with a stand and also to provide refreshments. The Clerk had put a Post on the Kington Langley Community Help Facebook Group and an article had been put in the April village mag. Another update will go into the May edition therefore the list of contributors should be</p>

finalised before Monday 22nd April in order to meet the village mag cut-off.

ACTION: All Councillors / Clerk.

It was agreed that all councillors should be at Kington Langley Stud by 7 pm on the evening of the event in order to set up the venue.

The formal Annual Parish Meeting agenda has been reduced to the absolute minimum. Copies of the draft agenda had been circulated to councillors and no objections were raised to the revised format.

**13
184.23**

Finance Report – Responsible Financial Officer (Peter Giles)

As distributed to Councillors on 7 April 2024

To (a) Note receipts / (b) approve payments since last meeting / (c) to review bank account balances as at 31 Mar 24 and at 7 Apr 24:

Final Report for 2023-24 Financial Year - Transactions since last report on 11 March 2024

Receipts to Current Account: Nil

Direct Debits made from Current Account:

28 Mar 24	ICO Payment	£35.00
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Receipts to Deposit Account:

11 Mar 24	Interest	£16.12
14 Mar 24	HMRC VAT Refund	£571.50

Payments from Deposit Account: Nil.

Defibrillator Account – There were no payments or receipts in March.

Bank accounts: Reconciliation carried out on receipt of online statements.

Bank balances on 31 March 24

Current Account 0218248	£3,088.42
Deposit account No. 7020575	£15,188.48
Total	£18,276.90
Defib Account 6150356	£712.60

On a proposal by Cllr Trickey seconded by Cllr Sealy, **IT WAS RESOLVED** that the Financial Report and online payments as at 31 Mar 24 be approved.

Report as at 7 Apr 24 - Transactions since last report on 31 March 2024

There have been no transactions for any of the three accounts.

To approve the following payments to be made to:

Online	Oakapple (Fingerpost - on receipt of invoice)	£354.00
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Bank accounts: Reconciliation carried out on receipt of online statements.

Bank balances on 7 April 24

Current Account 0218248	£3,088.42
Deposit account No. 7020575	£15,138.48
Defib Account 6150356	£712.60
Total	£18,939.50

On a proposal by Cllr Armor, seconded by Cllr Pattemore, **IT WAS RESOLVED** that the Financial Report and online payments for the period 1-7 Apr 24 be approved.

	<p>(d) To report the final position for Financial Year 2023/24 Peter Giles noted that the reserves at the end of the year were 69% and not 70% as predicted on 11 March.</p> <p>On a proposal by Cllr Trickey, seconded by Cllr Armor, IT WAS RESOLVED that the final position for the Financial Year 2023/24 be approved.</p> <p>(e) To review the opening budget for Financial Year 2024/25 Peter Giles noted that as a result of the bus shelter claim the insurance premium will almost certainly go up. Reserves at the start of the year were £18,813.</p> <p>On a proposal by Cllr Trickey, seconded by Cllr Pattermore, IT WAS RESOLVED that the opening budget for the Financial Year 2024/25 be approved.</p> <p>(f) To review and resolve on the 2024/25 Asset Register The 2024/25 Asset Register had been circulated to councillors.</p> <p>On a proposal by Cllr Sealy, seconded by Cllr Trickey, IT WAS RESOLVED that the 2024/25 Asset Register be approved.</p> <p>(g) To review and resolve on the current Parish Council Risk Assessment The revised Risk Assessment had been circulated to councillors. Peter Giles drew councillors attention to two changes, the first being the inclusion of the Clerk’s laptop and consequent risk and risk containment, and the second being rewording to the Data Protection item regarding backup of electronic data.</p> <p>On a proposal by Cllr Trickey, seconded by Cllr Sealy, IT WAS RESOLVED that the revised Risk Assessment be approved.</p>
<p>14 185.23</p>	<p>Correspondence sent / received. Received: An objection to the proposed village hall extension planning application has been received. ACTION: Clerk to circulate a copy to councillors.</p>
<p>15 186.23</p>	<p>Exchange of information and Any Items for Consideration at Next Meeting Cllr Pattermore said she has received and passed to the Responsible Financial Officer a cheque for £150 cheque from the Scarecrows Weekend to contribute to buying new batteries for the village defibrillators. ACTION: Clerk to write a letter of thanks to the Scarecrows Committee.</p>

The next meeting of the Parish Council which will be the **Annual Meeting of the Parish Council** will be held on **Tuesday 7th May 2024 at 7:30 pm in the Committee Room at Kington Langley Village Hall, Church Road.**

Please note that due to the Monday being a Bank Holiday this meeting is being held on a Tuesday.

MEETING CLOSED AT 21:06