

**DRAFT MINUTES OF THE MEETING OF KINGTON LANGLEY PARISH COUNCIL
HELD ON MONDAY 13th APRIL 2026 IN THE COMMITTEE ROOM,
KINGTON LANGLEY VILLAGE HALL COMMENCING AT 7:30 PM**

Present: Cllr Armor, Cllr Harrison-Jones, Cllr Lawer, Cllr Pattemore, Cllr Tayler, Cllr Watson, Mrs. Sue Hart (Clerk) and Wiltshire Councillor Greenman

Public Participation: There were two members of the public.

Report from Unitary Councillor

Wiltshire Councillor Howard Greenman reported on the Chippenham Area Community Forum held on 25th March. There was a planning update from one of Wiltshire Council's senior planning officers and their responses to attendees' questions took up a substantial part of the meeting.

The Environment Agency and Wessex Water were possible future invitees.

Cllr Greenman encouraged councillors to respond to the Wiltshire Council Parking Consultation. The government were now advising caution on giving away too many Blue Badges as 1 in 20 now have them. This could have an adverse impact on the parking charges for those who do still have to pay for parking.

The Wiltshire Local Plan had been deemed inadequate with five different issues raised including housing numbers, little correlation between employment and residential, and how the Eastern Development was being addressed.

This will now go to the full council in May.

179.25	<p>Apologies for absence Apologies for absence were received from Cllr Reynolds (holiday), Cllr Evans (personal) and Cllr Sealy (sickness) On a proposal from Cllr Pattemore and carried unanimously, IT WAS RESOLVED to accept the councillors' apologies.</p>
180.25	<p>Declarations of Interest: In accordance with S31 of the Localism Act 2011 and the Parish Council's adopted Standing Orders – To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda.</p>
181.25	<p>Minutes – To approve revised minutes of the Parish Council meeting held on 9th March 2026 Draft minutes had been circulated to councillors. On a proposal from Cllr Tayler and carried unanimously, IT WAS RESOLVED to approve the minutes as a true record, and they were signed by the Chair.</p>
182.25	<p>Planning Applications – Clerk</p> <p>New Applications for Consideration: PL/2026/01041 3 The Barton, Upper Common – Retrospective change of use of part of paddock to garden and construction of detached annexe (Extension granted to deadline for comments: 13 Apr 26) On a proposal from Cllr Tayler seconded by Cllr Armor, IT WAS RESOLVED to Support this application subject to the condition that the annexe is not sold off or rented. PL/2026/01791 The Glen, Ashes Lane – Notification of proposed works to trees in a conservation area (Information only - deadline for comments 8Apr26) Councillors had no objection to this application. PL/2026/01853 Old Chapel Field, Plough Lane – Detached garage and parking area (Deadline for comments: 22 Apr 26) On a proposal from Cllr Lawer and seconded by Cllr Tayler, IT WAS RESOLVED to Support this application subject to the following conditions: The application form states that hedges would not be removed whereas the detailed plan does require the removal of existing hedges. A compensation for the loss of a wildlife habitat should be made through the provision of, for example bat boxes or swift bricks. A condition should be placed that the sizeable building should not be sold off separately from the house, turned into residential or Airbnb. PL/2026/01926 St Peters Church, Church Road – Notification of proposed works to trees in a conservation area (Deadline for comments 15Apr26) Councillors had no objection to this application. PL/2026/01797 Place House, Lower Common – Notification of proposed works to trees in a conservation area (Information only - deadline for comments 8Apr26) Councillors had no objection to this application.</p>

Planning Updates: None

Wiltshire Council Decisions, Appeals and Enforcement Updates

PL/2026/01242 Chestnut House, Parkers Lane – Notification of proposed works to trees in a conservation area (Wiltshire Council Decision: No Objection)

PL/2026/01751 The Barn, Ashes Lane – Dead or Dangerous Tree – fell (Wiltshire Council Decision: Permitted)

PL/2026/00783 Whitelands Farm Cottages – Proposed 2-storey rear extension as amendment to previous application now expired. (Approved under 20/02780/FUL) (Wiltshire Council Decision: Approve with Conditions)

183.25 Finance - Report distributed to councillors

a) To note the Financial Year 2025-6 End of Year bank reconciliation.
The end of year formal reconciliation to be submitted with the Annual Governance return to the external auditors match the figures reported in the EOY Financial Report reported and approved at item (c) below.

b) To note transactions since the report dated 6 Mar 26 up to 31 Mar 26.

Payments from Current Account:

19 Mar	AED Donate	£188.40
19 Mar	KLVH Hall hire Jan - Mar	£36.96

Debits from Current Account:

17 Mar	Lloyds Bank – service charge	£4.25
27 Mar	ICO Data protection fee	£47.00

Receipts to Current Account:

26 Mar	SSE Wayleaves	£240.83
--------	---------------	---------

Receipts to Deposit Account:

9 Mar	Interest	£9.61
-------	----------	-------

Transfers Between Accounts:

19 Mar	Deposit (07020575) to Current (0218248)	£4,100.00
--------	---	-----------

c) To approve the Financial Year 2025-6 End of Year Financial Report (**For resolution**).

31 Mar	KLPC Treasurers Account (Current)	£366.98
31 Mar	KLPC Commercial Instant Access Account (Deposit)	£29,152.23
	Net balances as at 31 Mar 26	£29,519.21

On a proposal from Cllr Lower seconded by Cllr Tayler, **IT WAS RESOLVED** to Approve the Financial Year 2025-6 End of Year Financial Report

d) To approve the Financial Year 2025-6 End of Year Budget Update and to consider the Financial Year 2026-7 draft opening budget.

On a proposal from Cllr Harrison-Jones seconded by Cllr Watson, **IT WAS RESOLVED** to Approve the Financial Year 2025-6 End of Year Budget Update.

Regarding the Financial Year 2026-7 draft opening budget, Cllr Armor said that he has been notified that the current e-mail provider will be charging £78 per .gov.uk mailbox per year effective very shortly. He noted that to comply with AGAR Assertion 10 only the Clerk need have a .gov.uk mailbox to comply and he suggested dropping all the other mailboxes to save the cost. As this is a topic that will need further discussion and resolution if changed, councillors deferred passing a resolution on the proposed draft budget until this has been done. It was also noted that no provision had been made for

	<p>both the cost of erecting a new fence from the school to the playing field and the £400 contribution towards the cost of installing two 'Pedestrians in Road' signs on the B4069.</p> <p>In the RFO's absence, councillors deferred a review of the Financial Year 2026-7 draft opening budget.</p> <p>e) To approve future payments to be made online:</p> <table border="1" data-bbox="301 389 1385 427"> <tr> <td>Online</td> <td>NALC/WALC Annual Subscription</td> <td>£362.92</td> </tr> </table> <p>To note transactions since last report dated 31 March 2026:</p> <p>Receipts to Deposit Account:</p> <table border="1" data-bbox="301 546 1385 584"> <tr> <td>9 Apr</td> <td>Interest</td> <td>£11.87</td> </tr> </table> <p>f) To approve the April Financial Report</p> <table border="1" data-bbox="301 696 1385 797"> <tr> <td>12 Apr</td> <td>KLPC Treasurers Account (Current)</td> <td>£366.98</td> </tr> <tr> <td>12 Apr</td> <td>KLPC Commercial Instant Access Account (Deposit)</td> <td>£29,164.10</td> </tr> <tr> <td></td> <td>Net balances as at 12 Apr 26</td> <td>£29,531.08</td> </tr> </table> <p>On a proposal from Cllr Pattemore seconded by Cllr Lawer, IT WAS RESOLVED to approve the April Financial Report.</p> <p>g) To discuss the initial first draft Financial Year 2025-6 Annual Governance Statement and Accounting Statements.</p> <p>In the RFO's absence, councillors deferred a review of the first draft AGAR.</p>	Online	NALC/WALC Annual Subscription	£362.92	9 Apr	Interest	£11.87	12 Apr	KLPC Treasurers Account (Current)	£366.98	12 Apr	KLPC Commercial Instant Access Account (Deposit)	£29,164.10		Net balances as at 12 Apr 26	£29,531.08
Online	NALC/WALC Annual Subscription	£362.92														
9 Apr	Interest	£11.87														
12 Apr	KLPC Treasurers Account (Current)	£366.98														
12 Apr	KLPC Commercial Instant Access Account (Deposit)	£29,164.10														
	Net balances as at 12 Apr 26	£29,531.08														
184.25	<p>Asset Register</p> <p>The 2026-27 Asset Register had been circulated to councillors.</p> <p>On a proposal from Cllr Watson seconded by Cllr Tayler, IT WAS RESOLVED to approve the 2026-27 Asset Register.</p>															
185.25	<p>Risk Assessment Update</p> <p>An updated Risk Assessment had been circulated to councillors.</p> <p>Councillors queried the regular checks and maintenance to be carried out to the village benches and thought the mitigation should be more specific. Resolution of the risk assessment was deferred to the next meeting.</p>															
186.25	<p>Path from School to Playing Field</p> <p>Councillors had been circulated three quotes for replacing the expired section of fence above the road opposite St Peters Church bends and running from the western end of the path to the junction with the steel reservoir fence. This action was only contemplated on grounds of public safety due to long term inability to contact the land owner with whom responsibility lies.</p> <p>On a proposal from Cllr Armor, seconded by Cllr Lawer and carried unanimously, IT WAS RESOLVED to place the contract with David Newton who had been responsible for erecting the original fence.</p>															
187.25	<p>Chair's Report – Cllr Lawer</p> <p>Cllr Lawer said that he noted from the last Local Highway and Footway Improvement Group (LHFIG) meeting that the provision of a traffic light supported pedestrian crossing at the A350 traffic lights was back on the active list this year and that it might be included as part of the Junction 17 major Highways improvement project. There was no further input on timeframe. Cllr Greenman said that he had put through three pedestrian crossings for consideration and that this one was likely to be first.</p>															
188.25	<p>2026 Annual Parish Meeting – Cllr Lawer / Cllr Armor</p> <p>Cllr Armor said that he had received several more yeses from organisations interested in participating. Kin House, who were sponsoring refreshments had asked about numbers and an estimate had been given of about 70. Last year the host had a slot to say something about their venue so Cllr Armor would check if the School Head would like to do the same.</p> <p>The Parish Council table / whiteboard should include opportunities for volunteering, plus villagers' suggestions on how the Community Infrastructure Levy could be spent.</p> <p>Tables will need to be brought up from the Village Hall.</p>															

189.25	<p>Clerk's Report and Matters Arising from previous meetings</p> <p>Clerk's Report:</p> <ul style="list-style-type: none"> • Following ditch maintenance on the neighbouring field during the winter, there were a lot of hedge stumps left behind the bus stop at Lower Common. Cllr Sealy had spoken to the farmer who already had a plan to clear the areas before harvest and once the ground was really dry. • Under delegated powers, the clerk had granted permission for parking outside Chedds Cottage on Upper Common. • A very large number of cars had been parked on Lower Common for a private event on Easter Monday without permission being requested from the Parish Council. Cllr Harrison-Jones would include a reminder in her next Village Mag report that permission needs to be requested from the Parish Council to park on the three Registered Commons. <p>Matters Arising from the meeting on Monday 9 March 2026:</p> <p>091.25 Dislodged Manhole Cover on Upper Common: Carried forward to next meeting. ACTION: The RFO / Clerk would finalise getting quotes.</p> <p>097.25 Website Administrator Backup. Carried forward to next meeting. ACTION: Cllr Armor / Clerk.</p> <p>126.25 Footpaths & Rights of Way (including Byway 34) – Cllr Sealy Cllr Sealy and Cllr Tayler to annotate the Parish Rights of Way map to show which farmers owned which fields. ACTION: Carried forward to next meeting.</p>
190.25	<p>Stanton St Quintin (Chippenham) Recycling Centre</p> <p>Councillors noted that various factors had increased the volume of traffic to the site including changes to other sites introducing a booking system resulting in Sherston and Luckington now coming south. The Stanton St Quintin site does plan to introduce a booking system however future reductions in bin collections may still increase pressure on the site.</p> <p>Councillors noted that a collaborative working group was being instigated by Purton Parish Council with respect to planned future closures of neighbouring recycling sites to provide a collective response to Wiltshire Council with neighbouring Parish Councils. Councillors expressed their support for this initiative.</p>
191.75	<p>Highways / Parish Steward Update – Clerk / Cllr Pattermore</p> <p>Cllr Pattermore said that all parish stewards have been diverted to fixing potholes and she hadn't been notified regarding when they would be back in the village.</p> <p>She said there had been some teething problems with the very first cut from the new grass cutting contract, with some areas being missed. There were many areas for the contractor to get to know, including how to manage the No Mow areas. She would speak to the RFO regarding the map.</p> <p>The contractor had issued a schedule for the planned summer cuts, but it was thought that the June cut might be too soon for Scarecrows weekend. This will need to be followed up with the contractor.</p> <p>ACTION: Cllr Pattermore.</p>
192.25	<p>Complaint regarding Slurry on Days Lane by Old Draycot Lane</p> <p>In winter and during periods of heavy rain the lane by Bowldown Farm is covered in slurry and mud running off from the field which is higher than the lane. Concerns have been raised regarding how this can be addressed in the interests of motorists' and walkers' safety plus slurry contamination of water courses. Highways have responded and reiterated that it is the farmer's responsibility to put signs on the road when the problem occurs and to clear it up in a timely manner. Any issues should be reported via MyWilts. The local police will only get involved if there is an immediate road safety issue. Environmental Protection could also be contacted if there is any risk of contamination by slurry.</p> <p>On a proposal from Cllr Lawer and carried unanimously, IT WAS RESOLVED that in the event of any future issues Wiltshire Council and, if necessary, the local police should be contacted immediately.</p>
193.25	<p>Community Speedwatch / SID Updates – Cllr Reynolds / Cllr Armor</p> <p>Community Speedwatch Update: No update this month</p> <p>Speed Indication Device Update: Cllr Armor noted that average speeds were up slightly on the last month. He thought the device should be moved to its Middle Common site in the next couple of months.</p>

194.25	<p>Community Engagement Update - Cllr Harrison-Jones</p> <p>Cllr Harrison-Jones reported that this month’s focus for the Parish Mag would be using the second page allocated to the Parish Council on ‘Why come to APM’. She will circulate the draft to councillors before submitting to the editor</p> <p>She would also circulate a plan for what each month’s second page would contain and would welcome councillors’ feedback.</p> <p>She asked if the Clerk could print copies of the recently produced “How Kington Langley Parish Council uses its Budget” so that children could colour it in and copies posted on all the notice boards.</p> <p>Councillors expressed their thanks to villager Adrian Beeby for all his work on the graphic design and to Cllr Watson for co-ordinating the content.</p>
195.25	<p>Footpaths & Rights of Way (including Byway 34) – Cllr Sealy</p> <p>In Cllr Sealy’s absence there was no general update apart from the fact that he had not yet received a response from Jamie Payne at Indurent re Byway 34A despite chasing. He would follow up again.</p>
196.25	<p>KLimate Action and Community Orchard Update – Cllr Watson</p> <p>Cllr Watson said that with one exception all the trees were doing well despite the wet winter and now had beautiful blossom.</p> <p>The No Mow areas are starting to take shape following the first cut by the new contractors. Stakes had been left in the ground probably as markers but had not been collected.</p> <p>ACTION: Clerk to get in touch with the contractor if the stakes were still there.</p> <p>He said that the new contractor had planned to pull up the Himalayan Balsam rather than spraying and planned to do that in June – volunteers might be needed to help.</p>
197.25	<p>Correspondence sent / received - Clerk</p> <p>Received: The Clerk had received an e-mail from a villager expressing concern regarding suggestions of planting trees on Lower Common. Points made included the Registered Commons being unique open common lands throughout the village. The villager hoped that the Parish Council as custodians of these three areas, which have been preserved for hundreds of years, would continue to be maintained in a way that protected the look and heritage of the village. They also didn’t believe that the No Mow areas did this. Councillors agreed that it was already becoming apparent that villagers have opposing views on any plan to plant trees on any of the Registered Commons. Any change would firstly, need to have complete buy-in from villagers and secondly, a Resolution passed by the Parish Council.</p>
198.25	<p>Exchange of information and Any Items for Consideration at Next Meeting</p> <p>Cllr Armor said there were still problems regarding a red car with two flat tyres parked by Sedgebrook and had noted that it may have encouraged a van owner to park next to it to sleep there overnight.</p> <p>Cllr Harrison-Jones said there had been several days of cows loose on bridleway which, as there were mothers with calves, could pose a danger for dog walkers and children. There was an ongoing issue of inadequate fencing and cows are currently getting out quite frequently. She agreed that she would check and let the Clerk know of any issues immediately they occurred.</p> <p>Cllr Harrison-Jones queried whether the dog waste bin on the corner of Ashes Lane and Days Lane was getting emptied. It can be reported on MyWilts. <i>[Note from Clerk: The bin has now been emptied]</i></p> <p>Cllr Tayler reported that Wiltshire Council have cleaned up the A350 layby very well. Cameras monitoring the area appeared to have gone, though may still be there if not obviously visible.</p> <p>Cllr Tayler said he would remove the remaining cones from Middle Common.</p> <p>Cllr Pattermore reported that the defibrillator kit outside Ashes Lane Stables had been taken out but not used as the ambulance had arrived in time. Unfortunately, as it had been opened new pads were still required.</p> <p>She noted that there had been a fire at the barn at Bowldown Farm.</p>

The next meeting of the Parish Council will be the **Annual Meeting of the Parish Council** to be held on **Monday 11th May 2026 at 7:30 pm in the Committee Room at Kington Langley Village Hall, Church Road.**

MEETING CLOSED AT 21:38.